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SEAT No. \_\_\_\_\_

No. of Printed Pages : 2

Sardar Patel University

TYBA (Advanced): SEM-V (CBCS) (REG. &amp; NC)

UA05FEP501 – Personality Development and Soft Skills-I

Tuesday, November 07, 2017, Time: 02:00pm to 04:00pm

Total Marks: 60

**Q 1. Attempt the Following Multiple Choice Questions.****(15)**

1. \_\_\_\_\_ usually refers to systems that allow numerous users to connect via a network.  
a. Read-only memory   b. Computer Conferencing   c. Computer Content   d. None
2. \_\_\_\_\_ is the full form of CD-ROM.  
a. Computer disc-read-only memory                      b. Compact disc-read-only memory  
c. Content disc-read-only memory                      d. Close disc-read-only memory
3. The biggest advantage of having a mobile phone is \_\_\_\_\_.  
a. Commonness      b. Accessibility      c. Redirection                      d. None
4. \_\_\_\_\_ is the collection of computer programs and related data that are used to operate a computer.  
a. Scanner                      b. Digital Camera                      c. Software                      d. None
5. \_\_\_\_\_ communication flows from a manager down the chain of command to his subordinates.  
a. Upward   b. Horizontal   c. Diagonal                      d. Downward
6. \_\_\_\_\_ communication takes place among peer groups.  
a. Personal                      b. Internal-operational                      c. External-operational                      d. Horizontal
7. When a graph is used it must have a \_\_\_\_\_ to it from the related text.  
a. Outer-reference                      b. Cross-reference                      c. Inner-reference                      d. None
8. \_\_\_\_\_ graphs are effective in emphasizing the comparison of various data items.  
a. Bar graphs   b. Pie graphs   c. Scatter graphs                      d. Pictorial graphs
9. \_\_\_\_\_ means Judicial.  
a. Prudent   b. Legal   c. Clever   d. Frank
10. Which of the following means Sanguine?  
a. Hopeful   b. Brandish   c. Relinquish   d. Prudent
11. Wave means \_\_\_\_\_.  
a. Brandish                      b. Relinquish                      c. Motionless                      d. Bloody
12. \_\_\_\_\_ means Adverse.  
a. Lucky                      b. Hostile   c. Elusive                      d. Hopeful
13. Amicable means \_\_\_\_\_.  
a. Lovable   b. Imperious                      c. Friendly   d. Cunning
14. Which of the following means sanguinary?  
a. Imperious                      b. Relinquish                      c. Brandish                      d. Bloody
15. Junction means \_\_\_\_\_.  
a. Meeting-place                      b. Grave situation                      c. Advice                      d. Depravity

(P.T.O.)

Q.2.A. What is Self-Development? Discuss in detail the objectives of self-development.

OR

(15)

Q.2.B. What is communication? Discuss in detail various levels of Communication.

Q.3.A. Discuss in detail the concept of Decision-making in Group discussion.

OR

(15)

Q.3.B. What is SWOT Analysis? Elaborate on the concept of SWOT Analysis.

Q.4. Attempt ANY TWO short notes.

(15)

- 1) Flows of Communication
- 2) Visual aids in Technical Communication
- 3) Technology-Based Communication Tools

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