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(109 & A-40)

SEAT No. _____

No. of Printed Pages : 1

SARDAR PATEL UNIVERSITY

B.B.A.(General) – First Semester Examination

Day & Date : Saturday, 11th November 2017, Time : 02-00 P.M. TO 04-00 P.M.

Subject: Company Management

Subject Code: UM01CBBA03

Total Marks: 60

Note: Figures to the right indicate marks.

Q.1 Give concept of modern office and explain scientific office management. (15)

OR

Q.1 Discuss the use of technology for efficiency and computer for data management. (15)

Q.2 Narrate : Procedure for formation of Joint Stock Company with reference to memorandum of association. (15)

OR

Q.2 Discuss : Conversion of private limited company into public limited company. (15)

Q.3 Write Note On : (a) Position and qualification of director. (8)

(b) Appointment of managing director. (7)

OR

Q.3 Explain appointment, duties and powers of director. (15)

Q.4 Write Note On : (a) Resolution. (8)

(b) Agenda. (7)

OR

Q.4 Differentiate: Annual General Meeting v/s Extra Ordinary General Meeting. (15)

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(1)